



## COVID-19 Show Managers Guidelines

*\*Please note this is an ever-changing document that will be updated continuously in accordance with any notices given by the USEF, Local, State and Federal guidelines, as well as the CDC. Failure to abide by any of the following will result in loss of horse show or expulsion from the show grounds. This document is to be used in conjunction with the AHJA Show Managers Guidelines Packet.*

1. Show managers are encouraged to use the following resources when planning to host a horse show during this time.
  - a. USEF's COVID Action Plan
  - b. The WHO website for recommendation for mass gatherings
  - c. The CDC for current and accurate description of COVID-19
2. Stabling
  - a. Stabling WILL NOT be mandatory per the AHJA. However, if stabling is offered it will be the hosting barn's responsibility to implement PROPER social distancing and sanitation protocols.
  - b. Each hosting barn will be responsible for sanitizing its stalls and facility before and after the show.
  - c. Each hosting barn will be responsible for maintaining good procedures for sanitizing before the arrival of any overnight horses, during their stay, and after their departure.
3. Concession Stands
  - a. CLEARLY STATE in your prize list if you choose to have a concession stand. Concession stands are not required for the 2020 show season.
  - b. NO indoor concession stands are permitted.
  - c. NO concession stands in or near the show office and secretaries. We recommend a food truck to help maintain social distancing with clearly marked waiting areas for the line.
  - d. Consistent with Alabama's *Safer at Home Order*, the hosting barn is responsible for preventing congregation of participants around any such concession stand or food truck.
4. Spectators
  - a. Outside spectators will not be allowed at any AHJA recognized show at this time and until further notice.
  - b. Consider mandating that each junior rider is allowed to be accompanied by one guardian.
  - c. Consider mandating that each showing amateur is allowed to have one additional person to assist them during the show.
  - d. It is suggested to ask riders and their guardian and amateurs and their assistant to exit the facility at the completion of their show day.
  - e. No common seating areas are allowed.

- i. Those allowed on show grounds should be encouraged to bring their own seating and sit 6' apart from one another.
    - ii. Show Managers must post signage reminding everyone of this.
  - f. It is recommended that all staff, exhibitors, officials and attendees wear masks or facial coverings while on horse show property.
- 5. Ribbon Tent/Area:
  - a. An outdoor ribbon tent/area is mandatory and will be the **only** place allowed to pick up ribbons for your show.
  - b. No ribbons will be allowed to stay in the show office or in-gates.
    - i. Please think through the best way to safely execute all ribbons getting to riders.
    - ii. Thought should be taken to maintaining 6' distance between participants waiting to collect ribbons.
- 6. Horse Show Office Procedures – **THIS IS MANDATORY**
  - a. There will be one representative per farm/trainer. This representative will be the only one allowed in the show office during the show day.
  - b. This representative will be responsible for collecting payments (checks or cash) from all clients from the same barn or trainer and turn in payment to the secretaries in exchange for back numbers. Those paying in cash must use the prize list to calculate their total. Cash must be turned in at the beginning of the day.
  - c. Secretaries will email all receipts to the trainers listed on the entry. Trainers are responsible for distributing receipts.
  - d. Only one person will be allowed in the show office at a time.
  - e. Adds and scratches will need to be done online – this feature will be open until 8:00 pm the day before.
  - f. It is highly encouraged that all show office staff and representatives allowed in the show office wears masks or facial coverings at all times.
- 7. When lining up for a under saddle or equitation on the flat riders need to maintain 6' of distance between themselves and all other riders.
  - a. When watching under saddle or equitation on the flat classes trainers need to maintain 6' of distance on the rail.
- 8. You are not permitted to allow social gatherings of 10 or more persons, parties, or in-show events.
- 9. Show managers need to have a designated runner to handle judge's cards. Show managers will also be require to pick up all necessary paperwork (judges' cards etc.) from the secretaries prior to show start time.
- 10. Vendors
  - a. Only vendors selling equine equipment or supplies are allowed. Please be mindful if you have more than 1 vendor to properly place them around the host property.
  - b. Food Trucks do not count as vendors.

11. We recommended one of the following to clean schooling jumps
  - a. Bleach bucket with rags
  - b. Disposable gloves to wear
  - c. Lysol
  - d. Bleach spray
  - e. Any other sanitizer to spray jumps down
  - f. Have a designate "jump mover" who stays in the schooling ring at all times
  
12. Common Use Items
  - a. Take consideration of common use areas (wash racks, hose for water, restrooms facilities, course boards, ribbon table, horse show office, etc.)
    - i. Sanitizing doorknobs, schooling jumps, restrooms, etc. regularly with bleach solution
    - ii. Closing indoor wash racks and sanitizing outdoor ones at least hourly.
    - iii. Eliminate course boards by having printed courses or digital copies sent to all trainers attending the show
  
13. Communal Water
  - a. There will be no communal water allowed at any AHJA Shows.
  - b. Participants should be encouraged to bring their own water to all events.
  
14. Depending on the size of the class/division, the AHJA may implement class order of goes. However, at this time, it is show managements responsibility to hire well trained gate staff to handle proper rotational situations and use good communication skills to ensure there is not an over-flow of riders in their gate at any time.
  
15. Show Managers will need to have proper boundary markers to ensure no person(s) can get closer than 6' of in-gate staff, announcers, judges, medics, secretaries, ribbon table attendants, etc.
  
16. It is required to have an adequate number of sanitizing stations or hand washing stations across the show grounds.
  
17. Prize List – New additions
  - a. Show managers must include the AHJA COVID Policies page in their prize list. Show managers need to familiarize themselves with the new policies for 2020. This page is available from the prize list committee.
    - i. This page should also be posted throughout the show grounds.
  - b. State where hand washing/sanitizing stations are located on the property.
  - c. CLEARLY state your intentions for concessions.
  - d. State your procedures for sanitizing restrooms, schooling jumps and any other commonly touched surfaces.
  - e. State any new regulations for car or trailer parking.
  - f. You will also need to note all policies you have for overnight clients, trainers, and grooms in regard to their horses being in your barn for the night.
  - g. Outline any additional procedures you will be implementing beyond the AHJA required procedures.

- h. All prize list must conspicuously include the Alabama Equine Liabilities Protection Act warning: “Warning - Under Alabama Law, an equine activity sponsor or equine professional is not liable for an injury or death of a participant in equine activities resulting from the inherent risks of equine activities, pursuant to the Equine Activities Liability Protection Act.”